



Multi-User Office Set Up

For \$99 per office + the program fee per user in the office, you can set up special multi-user office program.

With a multi-user program you will have an administrative account where you can

- Set up agents in your office
- Generate reports per agent, office or corporate level
- Have access to agents' transactions
- Ability to reassign an agent's transactions
- Set up office-wide clauses
- Create office-wide templates of frequently used forms
- Add offices – for a multi-office set up

Individual accounts for ZipForm (Elite, Professional or Standard) are **not** transferable to the Multi-User office account.

Be sure your agents do not enroll individually, but wait for your multi-user account to be activated.

If your office is interested in having multi-user accounts set up, please call OREF's office first to have the process initiated: 1-800-847-6298